

CANON PALMER CATHOLIC SCHOOL

Sixth Form Admissions Policy – 2011 – 2012

Introduction

Canon Palmer Catholic School is a mixed 11 -18 Catholic Voluntary Aided Comprehensive School under the trusteeship of the Diocese of Brentwood. The primary aim of the school is the education of Catholic children.

Admission Policy

The Governing Body of the school is responsible for determining the school's Admission Policy, including admission to the Sixth Form. In undertaking this responsibility, the Governors are guided by the requirements of the School's Admission Code (DCSF); the advice of the Diocesan Trustees and their duty to the Catholic community.

The Governing Body has set a planned admission number of 320 students to Year 12 for the academic year commencing September, 2011.

The exact number of students admitted to Year 12 will depend upon whether or not:

- The students expected / actual grades meet the school's general entry requirement to Year 12
- The student's expected / actual grades meet the academic criteria for entry onto a specific course of study
- The school has the capacity to accommodate the subject choices of those students who apply

Applicants must note that the offer of a place in the Sixth Form will be conditional upon the applicant achieving the specified GCSE grades outlined in the Sixth Form Prospectus.

To be considered for a place in any priority category, the applicants predicted GCSE grade must indicate that they will meet the entrance criteria for all of their chosen AS/A level courses.

Over-subscription Criteria

Over-subscription may occur at two points;

- i) entry to Year 12 as a whole, or
- ii) entry onto a specific course of study.

In the event of either of these two situations arising, places will be offered in the order of priority 1 - 8 set out below:

Places will be offered to applicants (subject to attainment criteria) in the following order:-

1. To practising Catholics in "public care" (see glossary of definitions).
2. To practising Catholics currently on roll at Canon Palmer Catholic School.
3. To other practising Catholics as confirmed by their Parish Priest via the common Diocesan Parish Priest's reference form.

4. To baptised Catholics.
5. To non Catholic applicants in “public care”.
6. To non-catholic pupils currently on roll at the school.
7. To other applicants whose predicted GCSE grades indicate that they will meet the entrance criteria for all their chose AS/A level courses.
8. To applicants whose estimated grades indicate that they will meet the entry criteria but where there is no space available on one or more of their chosen courses once criteria 1 – 6 above have been applied and where the applicant is prepared to accept a place on an alternative course / courses with available places.

Should there be more eligible applicants within any of the above criteria than places available, priority will be determined in the following order.

- i) To the applicant with the higher / highest predicted (and subsequently actual) GCSE grades, pertaining to their chosen courses.
- ii) To the applicant who lives closest to the school as determined by the shortest walking distance from the applicants home to the main entrance of the school, measured by the use of public highways and footpaths, excluding common land as calculated by the Geographical Information System (G.I.S.)

Glossary of Definitions

Public Care

These are children in Public Care and include children living in Children’s Homes, Foster Care, unaccompanied minors and children in other emergency provision.

Practicing Catholic

The Governors will determine practice of the Catholic faith with reference to the following criteria:

- Evidence that the child has been baptised in accordance with the disciplines and rites of the Catholic Church. A copy of the Child’s Baptismal certificate is to be attached to the Priest’s Reference.

The practice of the faith is confirmed by the Diocesan Priest’s Reference.